



## Approved Process for Selecting Projects to Receive Funding 2015 Community Connection Grants

### 1) Subcommittee of Jordan River Commission (JRC) Governing Board

- a. Establish a Subcommittee of the JRC Governing Board that shall include no more than 9 voting members.
- b. The make-up of the Subcommittee will reflect community representation on the Governing Board, and will include:
  - i. 6 voting members (66%) - Governmental representatives (elected or appointed officials or their representatives)
    - At least one of these shall be a representative of Salt Lake County
  - ii. 3 voting members (33%) - Ex-officio member representatives (non-governmental)

### 2) Request for Project Proposals and “Hot Topics”

- a. The Subcommittee will identify a series of “Hot Topics” or funding priorities for the Jordan River Parkway based on intent language provided by Salt Lake County and the Blueprint Jordan River.
- b. The Subcommittee, with assistance from the Director, will draft a proposed Request for Proposals (RFP) to solicit information from interested project proponents
- c. The draft RFP will be submitted to Salt Lake County for review and approval.

### 3) Receive Project Proposals

- a. The JRC will circulate the RFP among its member governments to solicit project funding requests on November 2, 2015.
- b. Interested governmental members of the Jordan River Commission may prepare project proposals to be submitted to the JRC.
- c. Project proposals are received by the Subcommittee on December 2, 2015 at 5:00 pm for review and scoring.

### 4) Scoring of Proposals

- a. The Subcommittee will review the proposals and score them against the following weighted criteria:
  - i. 5% - Previous County funding received – 5% no, 0% yes.
  - ii. 5% - Matching Contribution – 5% has match, 0% no match. **No match is required.**
  - iii. 20% - Feasibility for all funds to be expended by December 2018.
  - iv. 30% - Demonstration of the project providing a public benefit or needed public access.
  - v. 30% - Alignment with identified “Hot Topics”, the Blueprint Jordan River, the Best Practices for Riverfront Communities, the Strategic Plan, and the Jordan River Trail Master Plan.
  - vi. 10% - Demonstration of committed project partners.
- b. The Subcommittee will prepare a list of recommended project and funding amounts to be presented to the JRC Governing Board for ratification at its December 2015 meeting.
- c. The JRC Governing Board will then forward the recommendations on to the Salt Lake County Council for final approval and funding award.
- d. Grant awards will be announced jointly by JRC and Salt Lake County on January 6, 2015.

### 5) Contracting Agreements and Disbursement of Funds

- a. Grant awardees will enter into an agreement with Salt Lake County that specifies the terms of the grant award.
- b. Grant awardees will submit reimbursement requests to Salt Lake County for payment, using a form and procedures outlined by the Subcommittee and Salt Lake County.