

JORDAN RIVER COMMISSION
Governing Board – Regular Meeting

Minutes of September 22, 2011

A regular meeting of the Governing Board of the Jordan River Commission, was held on Thursday, September 22, 2011. The meeting was called to order by Commissioner Corey Rushton, Commission Chair, at 9:00 am at the Taylorsville City Council Chambers, 2600 West Taylorsville Boulevard, Taylorsville, UT 84129.

ATTENDANCE:

Name	Agency or Organization	Present
Councilman Corey Rushton	Board Chair, West Valley City	X
Councilman Chris McCandless	Board Vice-Chair, Sandy City	
Richard Bay	Board Member, Jordan Valley Water Conservancy District	X AND by alternate: Bart Forsyth after 10:30 am
John Bennett	Board Member, Office of the Governor	
Councilman Bill Colbert	Board Member, Draper City	X
Mayor Peter Corroon	Board Member, Salt Lake County	
Commissioner Louenda Downs	Board Member, Davis County	X By alternate: Scott Hess
Commissioner Larry Ellertson	Board Member, Utah County	
Councilman Irvin Jones	Board Member, City of South Salt Lake	X By alternate: Mike Florence
Jim McNulty	Board Member, City of Saratoga Springs	X
Senator Aaron Osmond	Board Member, Utah Senate	X
Councilman Stan Porter	Board Member, City of North Salt Lake	
Councilman Tee Tyler	Board Member, Cottonwood Heights	X
Mayor Russ Wall	Board Member, Taylorsville	X
Councilman David Wilde	Board Member, Salt Lake County	X
Jenny Wilson	Ex-Officio Member, Community at Large	
Mark Bedel	Ex-Officio Member, Jordan River Foundation	X By alternate: Lynn Larsen
Alene Bentley	Ex-Officio Member, Rocky Mountain Power	X
Greg Hardy	Ex-Officio Member, Chevron	
Michael Horrocks	Ex-Officio Member, Wasatch Rowing Foundation	X

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ALSO IN ATTENDANCE

Laura Hanson, Jordan River Commission
David Eckhoff, JRC Technical Advisory Committee Chair
Ryan Nesbitt, Utah DNR, Forestry Fire and State Lands
Gabe Epperson, Envision Utah
Jon Bronson, Zions Bank Public Finance
Scott Stoddard, US Army Corps of Engineers
Florence Reynolds, Salt Lake City Public Utilities
Mike Meldrum, Taylorsville

MINUTES

Commissioner Rushton, Board Chair, called the meeting to order. He welcomed the group and thanked Taylorsville City for its hospitality.

ITEM 1 – CONSENT AGENDA

The minutes from the July 21, 2011 meeting were discussed and no changes were made.

Motion – Councilman David Wilde made a motion to approve the minutes of the July 21, 2011 Governing Board meeting and approve the agenda for the September 22, 2011 meeting.

Second – Councilman Tee Tyler

Discussion – none

Vote – Unanimous in favor.

ITEM 2 – PUBLIC COMMENT PERIOD

Councilman Rushton asked if any members of the public in attendance would like to address the Board. No members of the public requested to speak.

ITEM 3 – EXECUTIVE DIRECTOR'S REPORT & FINANCIAL REPORT

Executive Director Laura Hanson gave an overview of new developments and the tasks that the Commission has been working on over the last two months. These include:

- Two volunteer events: September 8, September 17, press release re: September 17th event.
- Feature on the Jordan River on the At Your Leisure television show, Season 9, Episode 51.
- Salt Lake County Watershed Symposium, Keynote speech, KSL/Deseret News
- 9000 South Tunnel - Listed as a partner with West Jordan and Sandy City on a UDOT Transportation Enhancement Funds application.
- Trail Map, Signage Program – Applied to NPS Rivers, Trails and Conservation Assistance Grant program. Announcing awards in late October.

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- She noted that there are two potential project funding opportunities that are being considered:
 - North American Wetlands Conservation Act Small Grants Program - funding for wetland restoration, acquisition, habitat improvement, etc.
 - Salt Lake County Planning department is interested in working with the Commission to develop a Riparian Corridor Best Practice toolbox and implementing ordinance.

- She also noted that the Commission received a \$5,500.00 donation from the Utah Petroleum Association's annual fundraising golf event.

Ms. Hanson also reviewed a financial report of Commission revenue and expenses, and noted that the annual contributions from each member are now due for FY 2012.

Revenue received since last meeting	\$5,593.65
Expenses incurred since	\$96,153.62
Checking Account Balance	\$2,602.17
Savings Account Balance	\$37,025.00
TOTAL	\$39,627.17

ITEM 4A – CONSIDER ADOPTION OF FISCAL PROCEDURES POLICY

Councilman Rushton asked Ms. Laura Hanson to introduce this agenda item. She noted that to follow public policy procedures, the Jordan River Commission should adopt a fiscal procedures policy that clearly specifies the Commission's official accounting practices. The Executive Director and Treasurer have discussed and developed a draft Fiscal Procedures Policy based on a model provided by the Utah Lake Commission.

The proposed policy includes standards for budget preparation, and for handling deposits, invoices, and purchases. It includes a two-step verification and approval process for all purchases and deposits to ensure Commission financial records are accurate.

Motion – Mr. Richard Bay made a motion to approve the proposed Fiscal Procedures Policy.

Second – Senator Aaron Osmond.

Discussion – none

Vote – Unanimous in favor.

ITEM 4B – CONSIDER NEW EX-OFFICIO MEMBER APPLICATIONS

Councilman Rushton asked Ms. Laura Hanson to introduce this agenda item. She noted that at the June meeting, three of the four remaining Ex-Officio member positions were filled. Since that time, the City of Saratoga Springs has joined the Commission. In addition, two additional appointments were made to the governing board: Mr. John Bennett of the Governor's Office and Senator Aaron Osmond. With these additions, an additional Ex-Officio member position has opened up, leaving a total of two unfilled Ex-Officio seats.

The Commission has received two applications from community members interested in serving on the Jordan River Commission Governing Board:

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- Amy Collins, Executive Director of TreeUtah
- Jon Bronson, Managing Director, Zions Bank Public Finance

Ms. Hanson noted that at a past meeting, the Jordan River Commission Board articulated a series of skills and experiences that the board is seeking in its Ex-Officio members. These are:

1. Specific knowledge or interest in the Jordan River
2. Knowledge of environmental science
3. Knowledge of planning processes
4. Knowledge of river corridor recreation
5. Knowledge of real estate and private property rights
6. Marketing and public relations capacity
7. Ownership of river corridor property
8. Access to volunteer networks
9. Fundraising or grant writing expertise

She noted that Mr. Jon Bronson of Zion's Bank was in attendance and would be happy to answer any questions about Zion's Bank and their interest and potential contributions to the Jordan River Commission. Ms. Laura Hanson noted that she felt that both applicants brought different perspectives, resources and skills to the Commission, and recommended approval of both applications.

Councilman Rushton invited Mr. Bronson to introduce himself and the Board to ask questions about his potential contributions to the Commission. Mr. Bronson gave a brief overview of the Public Finance team at Zion's Bank and expressed his support for the Jordan River Commission. The Board thanked him for his time and interest.

Ms. Amy Collins of TreeUtah was not in attendance.

Motion – Councilman Bill Colbert made a motion to approve both Zions Bank and Tree Utah as new Ex-Officio members of the Board.

Second – Ms. Alene Bentley.

Discussion – Lynn Larsen noted that the Jordan River Foundation would like to see greater representation of non-profit type organizations on the Board over additional business groups or individuals.

Vote – Unanimous in favor, but with a comment from the Jordan River Foundation that the Board should look to fill future Ex-officio spaces with additional non-profit organizations.

ITEM 4C – DISCUSS CHERON SETTLEMENT FUNDING OPPORTUNITY

Councilman Rushton asked Ms. Laura Hanson to introduce this topic. She noted that the State of Utah has issued a noticed for public comment on a draft settlement agreement between the State, Salt Lake City, and Chevron in response to the oil spills that occurred in the Red Butte Creek area this last year. The draft settlement agreement includes \$3 million dollars for proposed restoration and mitigation projects. If finalized as written, project proponents could submit

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proposals for the funding to be considered by the Division of Water Quality with the consultation of Salt Lake City.

She noted that the Jordan River Commission is currently talking with both Salt Lake City and Salt Lake County about partnering on a potential project proposal.

Discussion only. No action taken.

ITEM 4D – CONSIDER APPROVAL OF VOLUNTEER EVENT SUPPLY PURCHASE

Councilman Rushton asked Ms. Laura Hanson to introduce this agenda item. She reported that the Jordan River Commission was approached by United Way to help coordinate two volunteer events in September along the Jordan River.

September 8, 2011 – United Way Day of Caring

60 Volunteers

Work Area: City of South Salt Lake, 2800 South – 3600 South

Main Organizers: United Way, South Salt Lake

On Site Coordinator: Jordan River Commission

Estimated Value in labor, planning, and donated supplies: \$5,702.00

September 17, 2011 – LDS Church Day of Service

1,120 Volunteers

Work Area: entire Jordan River Corridor from Bluffdale to the Great Salt Lake

Main Organizers: Herriman South LDS Stake, United Way, Jordan River Commission, Salt Lake County

Additional Coordinators: Salt Lake Bicycle Collective, Salt Lake County Bicycle Advisory Committee, Legacy Nature Preserve, and many more volunteer leaders.

Estimated Value in labor, planning, and donated supplies: \$103,256.00

To prepare for these events, eleven 5-gallon water cooler jugs were purchased as well as some bags of ice and cups. The cost for these materials was \$226.79, and would be reimbursed through a Grazing Improvement grant received with Salt Lake County Weed Control.

Mayor Wall asked a procedural question about whether the Board would need to approve every small expense like this in the future. Ms. Hanson noted that since the Commission just today approved the fiscal procedures policy, there has not been a mechanism to approve this expense without Board review. Moving forward, the Fiscal Procedures Policy will guide these types of administrative tasks and that only expenses not included in the approved budget would need to come before the Board.

**Motion – Mayor Wall made a motion that the expense be approved.
Second – Councilman Tee Tyler**

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Discussion – none.
Vote – Unanimous in favor.

ITEM 4E – DISCUSS AMAZING RACE RELAY IDEA

Councilman Rushton asked Ms. Laura Hanson to introduce this topic. She noted that she had received recommendations from several Board members about hosting some sort of event along the Jordan River to draw public interest and support. Specifically, Councilman McCandless has been exploring the idea of the Commission hosting a lake-to-lake relay race and community event next summer. The concept would be a race that follows the route of the Jordan River from South to North, to expand community appreciation for the river, expand awareness of the gaps in the Jordan River Parkway trail, and to promote the Jordan River Commission and its members.

- Begin in the water of Utah Lake, with a boating or swimming event;
- Progress up the Jordan River Corridor in a relay race of bicycling, running, boating or horseback riding; and
- End in the water of the Great Salt Lake with another swimming or boating event.

Each local community would sponsor their section of the race, and provide snacks and refreshments for racers. Local businesses could sponsor the event and donate prizes or financial support for promotion of the event. The event could be an opportunity to build additional partnerships that could highlight educational components of the Jordan River from Native American culture, to migratory birds, to wetland and riparian corridor restoration, and preservation of open space. And finally, donations could be made to help implement a specific project identified by the Jordan River Commission.

The Board was generally supportive of the idea of an event. Some concern was raised about the logistics and practicality of hosting such a large event. It was suggested that the Board consider a smaller event, such as a 5K or bike race along individual sections of the trail. Another idea was to split the entire lake-to-lake event over a series of days or weekends rather than attempting to do it all in a single day.

Councilman Stan Porter noted that there are businesses that host events like this around the country. He suggested that it may make sense to look for a similar business to host and organize this event rather than having the Commission try to do it all in house.

Councilman Bill Colbert advised against an event with a swimming component because of potential liability concerns.

Discussion only. No action taken.

ITEM 4F – DISCUSS COMMISSION RETREAT AGENDA AND LOGISTICS

Councilman Rushton asked Ms. Laura Hanson to introduce the next topic. She noted that the Jordan River Commission's first strategic planning retreat is scheduled for:

Friday	October 14, 2011	1:00 pm – 4:00 pm
Saturday	October 15, 2011	8:00 am – 11:00 am

Utah Cultural Celebration Center - 1355 West 3100 South, West Valley City

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She noted that Friday will be dedicated to discussions among the Jordan River Commission Governing Board. The majority of the day on Saturday will be focused on discussions between the Technical Advisory Committee and the Governing Board. All meetings will be open to the public.

Ms. Hanson explained that while having the Executive Director facilitate the retreat was originally discussed, additional conversations have suggested that having a third party facilitator might lend itself to a more objective discussion, and would allow the Executive Director to more fully participate in the discussions herself. Envision Utah has been approached about facilitating the meetings, and they have agreed to help.

She asked if there were any suggested changes to the agenda. No changes were made.

Discussion only. No action taken.

ITEM 5 – OTHER BUSINESS

Councilman Rushton asked if there were any additional updates or business that the Board members would like to raise for discussion or announcement.

Mr. Scott Hess of Davis County mentioned that Salt Lake City is currently completing the last piece of the Jordan River Parkway trail that would connect Redwood Road to the southern corner of Davis County. When completed, the Jordan River Parkway will connect to the Legacy Highway and then to the Denver & Rio Grande rail trail that extends all the way to Ogden.

ITEM 6 – CONFIRM NEXT MEETING OCTOBER 14-15, 2011 AND ADJOURN

Councilman Rushton noted the next meeting of the Governing Board would be at the strategic planning retreat in October, and asked for a motion to adjourn the meeting.

Motion – Councilman Tee Tyler made a motion to adjourn the meeting.

Second – Mr. Richard Bay

Vote – Unanimous in favor.

Meeting was adjourned.