

JORDAN RIVER COMMISSON
Board of Commissioners – Regular Meeting

Minutes of May 19, 2011

A regular meeting of the Board of Commissioners of the Jordan River Commission, was held on Thursday, May 19, 2011. The meeting was called to order by Commissioner Corey Rushton, Commission Chair, at 9:00 am at the South Jordan City Hall, 1600 W. Towne Center Dr. (10610 S.), South Jordan, Utah 84095.

ATTENDENCE

Name	Position	Present
Councilman Corey Rushton	Board Chair, West Valley City	X
Councilman Chris McCandless	Board Vice-Chair, Sandy City	X
Richard Bay	Board Member, Jordan Valley Water Conservancy District	X
Councilman Bill Colbert	Board Member, Draper City	
Mayor Peter Corroon	Board Member, Salt Lake County	
Commissioner Louenda Downs	Board Member, Davis County	X
Commissioner Larry Ellertson	Board Member, Utah County	
Councilman Irvin Jones	Board Member, City of South Salt Lake	
Councilman Stan Porter	Board Member, City of North Salt Lake	X
Councilman Tee Tyler	Board Member, Cottonwood Heights	X
Mayor Russ Wall	Board Member, Taylorsville	X By alternate: Mike Meldrum
Councilman David Wilde	Board Member, Salt Lake County	X
Jenny Wilson	Ex-Officio Member, Moran Eye Center	X
Mark Bedel	Ex-Officio Member, Jordan River Foundation	X

ALSO IN ATTENDANCE

Amy Green, Salt Lake City Public Utilities
Bob Slowik, Sandy City
Chris Cline, US Fish and Wildlife Service
Dan Potts, Salt Lake County Fish and Game Association
Don Tingey, South Jordan City
Eric Harvey, community member
Eric McCulley, Legacy Nature Preserve
Gabe Epperson, Envision Utah
Hilary Arens, DEQ/Division of Water Quality
Ivan Weber, community member
Joe Taylor, Envision Utah
Karen Nichols, HDR Engineering
Keith Johnson, Great Salt Lake Audubon
Ken Leetham, North Salt Lake
Laura Hanson, Executive Director, Jordan River Commission
Lynn Larsen, Salt Lake County
Mark Atencio, Jordan Valley Water Conservancy District
Megan Walsh, Salt Lake County Watershed Planning and Restoration
Mike Horrocks, Wasatch Rowing Foundation
Tom Ward, Salt Lake City Public Utilities
Ty Harrison, community member
Emy Maloutas, Salt Lake City

MINUTES

ITEM 1 – WELCOME

Commissioner Rushton, Board Chair, welcomed the group and called the meeting to order.

ITEM 2 – APPROVAL OF MINUTES

The minutes from the April 7, 2011 meeting were discussed and no changes were made.

Motion – Commissioner

Second – Commissioner

Discussion - none

Vote – Unanimous in favor

ITEM 3 – PUBLIC COMMENT PERIOD

No members of the public were there to address the Commission.

Commissioner McCandless noted that the open space and trail system within Springview Farms is under control of the homeowners association, and they feel like the property could be better managed

as part of a special assessment district. A state law was changed last year that allowed a flat fee to be charged. The Springview Farms community's homeowners association just passed a resolution to go to Bluffdale City requesting that a special assessment district be created to assess fees necessary to manage and maintain the open space. We hope that this eventually expands to protect large tracts of open space along the Jordan River both north and south of Bangerter Highway. The taxing entity is the Special Assessment District itself, not the City. There would be five trustees – two appointed by the mayor and the city council, other two elected within the confines of the assessment district itself. Gives local control, but city input. City's appointees may be city staff, or people from the assessment area.

This is a model that could be used elsewhere along the river. It would leave control with the local governments, but could generate funds to adequately maintain Jordan River open space and trail sections. **Would like the Commission's permission to have the Executive Director look into this proposal and bring that back to the Commission.**

Sandy City is working forward on their parks and recreation budget, and have included funds to help completed the gaps in the Parkway trail in Sandy. He has been in communication with Senator Niederhauser regarding a potential tunnel under 9000 South. He has mentioned that he is willing to fight for funding in the next legislative session for this, but the request should come from the Commission rather than from Sandy City or West Jordan. This needs to be a coordinated effort, and should include a proposal and an estimated cost.

Richard Bay noted that he has a meeting scheduled with West Jordan City, the Army Corps of Engineers, and the Utah Reclamation and Mitigation Commission regarding their stream restoration project and the trail project from 8600 to 9000 South. Laura Hanson will attend this meeting.

Commissioner Rushton asked if there was any concern with having Laura Hanson follow up on these item, and hearing none, these were added as action items.

ITEM 4 – MEMBER PRESENTATION

Commissioner Corey Rushton thanked the City of South Jordan for hosting the meeting and asked Councilwoman Alteta Taylor to share some comments with the Commission. She noted that as the 11400 South road was completed that it opened up a view of the river corridor that did not previously exist.

Don , Parks and Recreation Director, gave a presentation of the Jordan River Corridor Open Space and Habitat Conservation Management Plan, which was later adopted as part of the South Jordan City General Plan.

The project began with a wetland mitigation site that was impacted with some utility projects. The Mitigation site was moved and several revegetation plan and habitat restoration projects have been implemented. Over the last two years we have seen new vegetation and new waterfowl have been using the space.

356 acres of area between bluff to bluff in this area. The Management Plan includes standards for noxious weed management, new designations for open space, and strategies for improving habitat for wildlife.

Councilwoman Taylor reinforced that South Jordan is excited and committed to the Jordan River, and by seeing the momentum around this issue, she assured the Commission that this is something that the City will be interested in. She noted that the South Jordan City Council still has a few members that are concerned that their citizens might be taxed if the City joins the Commission, despite the fact that that has been resolved through the development of the current Interlocal Agreement. She again noted that she is confident that the City will ultimately join the Commission, and that she is working hard to bring her fellow Councilmembers on board.

Commissioner Rushton thanked Don and the City again for their hospitality.

ITEM 5 – EXECUTIVE DIRECTOR’S REPORT

Laura Hanson provided a summary of work completed since the last meeting. Two press releases were issued, a logo contest initiated, four speaking engagements have been confirmed, and several administrative decisions and research has been made. She has been working to meet and reach out to several potential commission members including UTA, WFRC, Saratoga Springs, Salt Lake City, Lehi, Midvale, and the Mountainlands AOG. Both Saratoga Springs and Salt Lake City have included participation in the Commission in their budgets for the next year.

She noted that Chevron is a member of the Utah Petroleum Association, which is hosting its first annual golf tournament and they have selected the Jordan River Commission as their recipient of the proceeds. However, they noted that they are not sure how much money the event will raise, and not to plan any large expenditures.

She noted that she has been working with the Salt Lake County Watershed Restoration and Planning program and has expressed the Commission’s interested in supporting their application for the DEQ’s 319 funding source.

In addition, she noted that Salt Lake County’s planning and development department offered to use departmental funds to develop Best Practice toolkits.

She also noted that she has been continuing to meet with various stakeholders and interests to better understand their various roles and jurisdictions.

Commissioner McCandless noted that Shields, an outdoor retailer, is looking to location in Sandy and would be a good potential partner, as would the Spring and Fall Outdoor Retailer shows and REI. Jennifer Wilson noted that the Outdoor Retailers Show has a designated non-profit organization that we could connect with.

Call Jennifer Wilson re: Outdoor Retailers Show.

ITEM 6 – FINANCIAL REPORT

Laura Hanson reported on the current balance in the Commission’s financial status:

Enterprise Fund Balance:	\$27,304.34
Revenue received since last meeting:	\$0.00

Expenses incurred since last meeting: \$12,266.66 for payroll expenses

Ken Leetham noted that he and Laura Hanson met with the State Auditor's Office to better understand the requirements for the Commission. He noted that they learned that the Commission has the option of having either a General Fund or an Enterprise Fund, which offers more flexibility in moving money between accounts. Given our size, it is his recommendation that we prepare the annual budget for our operating funds as an Enterprise Fund. The budget will be adopted at the next meeting and would be presented as an Enterprise fund.

OLD BUSINESS

ITEM 7A – DISCUSS EXOFFICIO MEMBER STRUCTURE AND REPRESENTATION

Commissioner Rushton introduced the discussion of Ex-Officio members, and asked Laura Hanson to bring the group up to date regarding the decision-making process for selecting ex-officio members.

Laura Hanson reported that the Commission received about a dozen applications for Ex-Officio members, but was having trouble evaluating them in the absence of any criteria. At the last Commission meeting, the group walked through an exercise to determine the skills, resources, or expertise being sought of Ex-Officio members. The Commission identified eight specific areas of expertise. The Executive Committee then met to evaluate the applications against these criteria, and put together a matrix of these applicants and other entities that had been identified. It was determined that several of these applicants may be best suited to a technical committee role, but others may be appropriate ex-officio members. Through a discussion, the Executive Committee made a recommendation for four potential ex-officio members, which are presented here.

She also noted that as more Commission members come on board, additional Ex-Officio positions will become available. Currently we have several potential members that just need to identify their official representative or have the interlocal agreement signed (governor's appointee, legislative appointee, state divisions). When these spaces are filled, there will be an additional four ex-officio spaces available.

Laura also noted that if these spaces are filled with the Executive Committee recommendations that there are some holes in expertise as identified, and future ex-officio selections should seek to fill those holes. She noted that many of the applications that they have received to date have experience that fits well within these categories.

Commissioner Rushton asked the group their thoughts and if they were ready to take action on any of these.

Mark Bedel noted that he felt both NeighborWorks and the Salt Lake County Fish and Game Association have applied and would be good partners to have on board. He said that he understood the idea behind these ex-officio positions was to include more grassroots involvement, and noted that some of the business members listed here have not actually even applied yet, but have expressed interest. He felt that those with an association or organization make more sense than individuals. He expressed that he felt it was time to make some decisions and to fill some of these spaces sooner than later.

Motion – Mark Bedel made a motion that we accept both NeighborWorks and the Salt Lake County Fish and Game Association as ex-officio members.

Commissioner McCandless asked if there was anyone in the audience that could speak to these two applications. No one was present from NeighborWorks. Dan Potts from the Salt Lake County Fish and Game Association provided an overview of his organization, their membership and mission, and his educational background. He noted that they started out as a hook and bullet organization in the 1920s, but have evolved into more of an ecology and conservation association. Membership is currently less than 100 members, but has included up to 500 members over the years. They are working to expand this membership, but have a great core group.

Commissioner Downs noted that one of the challenges that the Executive committee has struggled with, is that there are a lot of very valuable groups along the river, but that one of the things we need the most is money and a corporate partner that can raise our level of exposure. She noted that we have a dilemma: Do we build this with just the technical folks that can give us incredible feedback and input, or do we have a combination of these and partners with more resources? She noted that she is a bit uncomfortable moving forward right away without considering some potential members with potentially greater financial and community influence.

Commissioner Rushton brought the group back to the motion and called for a second to the motion.

Second – none

Motion dies for lack of second.

Commissioner Rushton suggested that it might be a logical next step to have a representative from NeighborWorks attend the next meeting so that the Commission can hear from them as well.

Jennifer Wilson noted that she felt that we made a lot of progress at the last meeting in identifying what we were seeking from these ex-officio members. She noted that she would love to see the Executive Director reach out to each of these entities and ask them to provide a written statement of their interest, or to take a few minutes at the next meeting to introduce themselves. She would like to see them demonstrate their interest and commitment, and explain how they fit into these categories. Then we can consider all of them in addition to these great groups.

Councilwoman Aleta Taylor noted that candidly, she felt that with the participation of corporate partners, that the Commission would very quickly gain the support of the South Jordan City Council. Specifically, she suggested that we reach out to Rio Tinto.

Commissioner McCandless noted that these four spaces are the key to how well the Commission moves forward. As much as he would like to these folks be a part of this, he notes that we have a lot of priorities and need to think carefully about how these spots can be best utilized. And we should consider a few of these folks as great assets to us on the technical committee, which is really where the rubber meets the river, perhaps rather than on the Governing Board, which is more of the administrative body.

Richard Bay noted that the technical advisory committee, and agrees that this is where we will get a lot of great technical experience. He suggested that we take these two discussions in parallel.

Mark Bedel noted that he respects the need to make these decisions carefully, but that he feels these spaces need to be filled quickly. He noted that all who have applied have provided a written application, so that we have a written statement already. He suggest that the more financial members could be included in many ways, perhaps as project partners. He suggested that if we do involve these groups, that perhaps it be through an organization like the Chamber of Commerce. He was not sure that this was the original intent when this group first discussed non-governmental partners on the commission's governing board. He suggested that the Jordan River Foundation could be the vehicle for generating more significant funds.

Motion – Mark Bedel made a motion that we accept the Salt Lake county Fish and Game Association as an ex-officio member today, because of their broad scope and how it fits within the areas of expertise identified and their representative, Dan Potts is here and spoke regarding the organization's qualifications.

Commissioner McCandless asked Dan Potts of Salt Lake County Fish and Game to provide information verbally regarding the SLCF&GA membership base. He stated that he had already provided information as requested earlier in the meeting, but would answer additional questions.

Second – Commissioner McCandless

Discussion –

Hilary Arens noted that she thinks that the Salt Lake County Fish and Game Association is a good organization, but that perhaps it might make sense to hear from all the applicants before a decision is made.

Commissioner Wilde noted that he thought we would be putting out a call for applications, and then to review these all at once, rather than in a piecemeal way.

Commissioner Rushton noted that that was the procedure, but that at the last meeting we decided to have the executive committee take a look at this and to come back to the group with some recommendations. Speaking on the motion, he suggested that perhaps this be the bulk of the entire next meeting.

Jennifer Wilson, agreed that bringing folks back to the next meeting to provide an overview.

Second withdrawn. Motion dies for lack of second.

Hilary Arens suggested that we should also ask applicants if they also have interest in serving on a technical committee.

Motion – Commissioner McCandless made a motion that we dedicate the entire next meeting to hearing from applicants, aside from essential Commission business.

Second – Commissioner Wilde

Discussion –

Commissioner Downs suggested that a few emails had been circulating about making the next meeting more of a hands-on meeting with a tour on air boats or of the Legacy Nature Preserve.

She suggested that we should discuss whether the next meeting should be a longer meeting or if that tour should be postponed.

Mark Bedel noted that although the executive committee made these lists, three of the entities listed here have not actually applied, just expressed interest. He stated that he would disagree from hearing from them until they have formally sent in an application. He again reiterated that we should move sooner than later, and his concern that the Commission may not include broad interests.

Commissioner Porter noted that he is concerned the way others are, but that he's worried that if we don't bring enough folks on board soon, that we may not have enough funding in place to do anything and that none of the current members will be able to continue to be involved if the Commission has not funding. He felt that looking at some of these corporate interests is needed, but that we should try to balance this membership out with other types of entities.

Councilwoman Taylor noted that it may be possible to involve these partners without filling up these limited spaces, as a new partner category.

Commissioner Rushton brought to the group back to the motion on the table.

Vote – Unanimous in favor

Abstain - none

ITEM 7B – DISCUSS TECHNICAL COMMITTEE REPRESENTATION

Not discussed.

NEW BUSINESS

These items were taken out of order.

ITEM 8E – CONSIDER ADOPTING A RESOLUTION REQUESTING ADMISSION TO THE PUBLIC EMPLOYEES NONCONTRIBUTORY RETIREMENT SYSTEM

ITEM 8F – REVIEW EMPLOYEE PAYROLL AND BENEFITS OPTIONS

Commission Chair asked the Executive director to present agenda Items 8E and 8F together.

Laura Hanson reported that the Commission has two options for Commission employee payroll and benefits.

Option 1 is to have the Commission cut its own paychecks, submit quarterly taxes, and offer retirement and health benefits through URS. The Commission may choose to use a payroll service, which would increase the cost of this option. Under this option, the Commission would also need to join a Workers Compensation policy.

Option 2 is to have Commission Employees be added to the West Valley City payroll as contracted and benefited employees. Under this option, it is anticipated that the Commission employees could be included in the City's Worker's Compensation policy, resulting in a cost savings. The City's Human Resources department could then serve as a resource for Commission employees.

The cost to the Commission is fairly comparable between both options, with the West Valley City option being slightly less. Under either option the Commission needs to pass a Resolution requesting admission to the state's non-contributory retirement system, URS. Ms. Hanson noted that The West Valley City option is her preferred option.

Commission Chair Corey Rushton noted that this all came from putting Laura in touch with West Valley's HR department to help work through any questions she had about setting up payroll and benefits.

Ms. Jennifer Wilson suggested that she is comfortable with the West Valley City option, but that we should document the agreement so that it is clear as elected officials change over within the Commission or the City Council. She noted that other cities will likely provide in-kind services in the future, and that given our small budget that we should embrace these partnerships.

Commissioner Porter asked if there are any other groups that might be a better third party without a potential conflict of interest, such as Wasatch Front Regional Council. Laura Hanson noted that it was a possibility for WFRC to join the Commission and that we might run into the same issue.

Commissioner David Wilde asked what the Utah Lake Commission does. Laura Hanson noted that they use a payroll service to cut their own checks, but that the cost is about \$150 month.

Commissioner Chris McCandless noted that he appreciates West Valley City's offer, and suggests that we pursue this option with clear documentation.

Motion – Commissioner Chris McCandless made a motion to adopt the resolution requesting admission into the URS public retirement program and to engage West Valley City and explore options regarding the Commission's payroll, and to clearly document the agreement between the Commission and the City for future elected officials, subject to approval of the documentation.

Second – Mark Bedel

Discussion - Commissioner Richard Bay asked if this would be expandable as future employees are hired. Commissioner Corey Rushton noted that we will explore this and move forward for now, but that the Commission can always revisit this in the future if it no longer serves our needs.

Commissioner Stan Porter asked to amend the motion to note that if negotiations with West Valley City break down that the Commission can consider a different arrangement. Amendment was accepted by both Commissioner McCandless and Mr. Bedel.

Vote – Unanimous in favor

Commission Chair Corey Rushton excused himself from the meeting, and Commission Vice-chair Chris McCandless took over as Chair for the duration of the meeting.

ITEM 8B – DISCUSS OPTIONS FOR A RECORDS MANAGEMENT AND GRAMA POLICY

Mr. Karl Hendrickson presented this item. He noted that as a legal governmental entity, that the Commission is subject to GRAMA and that the Commission needs to adopt a policy regarding records management and appeals. Before we can draft that policy, the Commission needs to decide whether appeals go to the Governing Board or to the State's Records Committee.

Option 1 – The first appeal authority would be kept in house and within the control of the Governing Board. An appeal to that decision would go to the courts. Under this option more control is retained at the Commission level.

Option 2 – The first appeal authority would go to the State Records Committee, with an appeal at the court level as the final step. Under this option less control is retained at the Commission level, but the appeal authority would be an entity with more day-to-day experience with this type of issue.

Motion – Commissioner Stan Porter made a motion that we use the State Archives as the GRAMA administrator.

Second – Commissioner Louenda Downs

Discussion –

Mr. Karl Hendrickson made a correction that it is not the administration of the records management, but the appeal body. The correction was accepted.

Mark Bedel noted that he would disagree, and expressed concerned that the appeal would go directly to the State and that the Governing Board would not have a review of the Executive Director's decision. He noted that he also had question about how these options affect the cost of processing these appeals.

Mr. Hendrickson noted that the costs are no different between the two options, as the costs all rest with the Commission. He noted that the question is really whether the Governing Board wants to be an advocate and support the Executive Director's decision or whether it wants to play a judicial role.

Commissioner Stan Porter noted that there is a short timeline for appeals and that a special meeting would likely be needed.

Commissioner David Wilde expressed his support of the motion because of the experience that the State office holds, and that they would be impartial and try to choose the right decision not necessarily the decision that the Governing Board wants to see.

Commissioner Louenda Downs noted that in her experience that the law is fairly black and white in what must be released and what is protected, so that as long as the Commission follows the law that it should be clear. Mr. Hendrickson noted that it is fairly black and white, except for times when the Commission is weighing and interest of disclosure against and issue of non-disclosure.

Vote – Unanimous in favor

ITEM 8C – CONSIDER MODIFICATION OF THE STANDING MEETING TIME, AND SELECT SUBCOMMITTEE AND DATE FOR STRATEGIC PLANNING SESSION

Ms. Laura Hanson noted that a handful of Commission members have said that the standing meeting time does not work well for them, nor does it work well for the Commission's legal counsel. Alternate times discussed included 1-3 pm or 1:30 -3:30 pm. It was decided that the Commission would meet at the same time for the next meeting and that the Commission would be polled to find a new time for the future.

Laura Hanson also noted that she is compiling a large list of possible projects to tackle, but she does not have a clear sense of the Commission's priorities and that a strategic planning session would be helpful. She noted that Commissioner Rushton had suggested a subcommittee be convened to initiate this process.

Commissioner McCandless suggested a retreat. Mark Bedel noted that he felt that the full group should participate in the initial discussion.

Commissioner Downs noted that there is a request that this group look into a state designation for phragmites as a noxious weed. She noted that Utah County has designated it as a noxious weed within the County, but that it would be helpful to do this for the whole state. She requested that this be added to the list of projects that the Commission is considering.

Commissioner Louenda Downs excused herself from the meeting.

ITEM 8A – DISCUSS REQUEST TO PROVIDE DEVELOPMENT REVIEW OF THE SALT LAKE CITY ATHLETIC COMPLEX

Commissioner McCandless noted that there were some members in the audience to speak to this item, and asked Laura Hanson to introduce this item.

Laura Hanson reported that the night before the last meeting that the Commission received a letter from Mr. Jeff Salt of the Great Salt Lake Keeper requesting a review of the athletic complex. This letter was included in the meeting packets, but was not addressed at that time because of a full agenda. She noted that she corresponded with Mr. Salt briefly regarding including this in the next month's agenda and offer a preliminary response regarding what we anticipated the Commission's response would be. Subsequent to that meeting, the Commission received some additional documentation that outlined some background on the project. The request is included in the agenda today to offer the entire Commission to provide an official response, and Mr. Salt an opportunity to outline his request.

Ms. Hanson noted that her recommendation is that the Commission decline a review of the project for a few reasons:

1. It is the Executive Director's understanding that the development review process was intended to be a process initiated by Commission members, and for projects located within the jurisdiction of Commission members. Salt Lake City is not a current member of the Commission.
2. The Commission has yet to discuss or adopt a formal policy or review criteria for development reviews.

3. The development in question has already received approvals from the governing body of the City, and is currently in litigation.

Mr. Karl Hendrickson also noted that the Interlocal Agreement specifies that development reviews should not take place until a formal review process is in place. He noted that that this was really a timing issue, and that there was concern about this slowing down the approval process, and so that a process with timelines should be established before a review is initiated. Currently there is a lack of a process, a lack of standards, and the lack of a technical review committee at this time to undertake the review. He recommended that the Commission wait until this is in place before reviews are undertaken.

Commissioner McCandless asked the Board if they would be interested in hearing from audience members on this issue.

Ms. Jennifer Wilson noted that she felt that this is the type of project that the Commission should review, but that we are not ready to undertake that at this time for the reasons outlined already. She noted that she would be more inclined to approve the review should this be right at the beginning of the development process and if it were to come to the Commission in a few months when a policy and technical committee were in place.

Mr. Mark Bedel noted that we know a lot about the project already, but that we have not yet determined the standards against which the project would be reviewed. He agreed that the Commission is probably not ready to review this at this time, but that he would be interested in hearing from the audience members about the criteria that should be included in future reviews.

Commissioner Stan Porter asked if the normal procedure would be for the Technical Committee to review the project and then provide a recommendation to the Governing Board for decision?

Commissioner Wilde requested that if there is a presentation by the audience that the time be limited to three minutes. Commissioner McCandless said that he would accept hearing from the public with a time limit, but that since there is no mechanism for moving forward whether or not it makes sense to use the agenda time for that discussion.

Motion – Ms. Jennifer Wilson made a motion that the Commission thank the members of the public for attending, but that the Commission not take comment from the public.

Second – Commissioner Stan Porter

Discussion - none

Vote – Unanimous in favor

Commissioner McCandless noted that he would like to learn more about this project, but that he would like to do that in the context of a technical committee review and recommendation. He asked for a motion on item 8A on the agenda.

Motion – Mr. Mark Bedel made a motion that the Commission decline the request today but could consider it at a future date when a technical committee and procedures are in place.

Second – Commissioner Stan Porter

Discussion – none

Vote – Unanimous in favor

ITEM 8D – REVIEW COMMISSION INSURANCE QUOTES AND CONSIDER ENTERING INTO AN AGREEMENT WITH EITHER THE UTAH LOCAL GOVERNMENTS TRUST OR OLYMPUS INSURANCE.

Laura Hanson noted that based on advice from the West Valley City Risk Manager that basic insurance coverage needed includes general liability, public official errors and omissions, and supplemental automobile as well as a treasurer's bond. She solicited three bids. One company said thank you but that they could not provide a competitive bid. Both the Utah Local Governments Trust and Olympus Insurance provided comparable bids. She noted that the Utah Local Governments Trust offers some services to their members that you don't get at other companies, but that they were a bit more expensive. Ms. Hanson noted that her recommendation was to enter into a contract with Olympus Insurance since they were about \$500 less expensive.

Mr. Karl Hendrickson noted that Olympus insurance's proposal falls below governmental immunity limits, and that it is recommended that we make sure we meet this statutory limit with whatever policy we select. Ms. Jennifer Wilson asked if there was a piggy back option with another entity for this. Mr. Hendrickson noted that this is unlikely and definitely not an option for the treasurer's bond. Laura Hanson noted that an additional piece is the Treasurer's bond, and that if the Commission were to cut its own checks that we would need to purchase a worker's compensation policy, but that this might not be needed if West Valley City administers the payroll. Workers compensation is not included in either of these quotes.

Motion – Ms. Jennifer Wilson made a motion that the Executive Director use her discretion on this, but to reach out to Karl Hendrickson for consultation, including exploring being added onto one of the member cities' policies.

Second – Commissioner Stan Porter

Discussion – Mr. Mark Bedel asked if the executive director becomes a West Valley City employee would this be needed. Karl Hendrickson noted that this is not possible for the Treasurers bond and probably not likely for the rest, but that we could ask.

Commissioner Stan Porter asked if a treasurer from one of the member cities could be the commission's treasurer so that we don't have to bond twice. Karl Hendrickson mention that this might be a possibility, but that it may not be all that likely that they would want to maintain two sets of books. He noted that an interlocal agreement would be needed. Commissioner Richard Bay noted that if we were to piggy-back that we would need to have the Commission added to their policy as an additional insured.

Vote – Unanimous in favor

ITEM 8G – CONSIDER APPROVAL OF A TENTATIVE FYI 2011-2012 BUDGET, AND SET DATE FOR PUBLIC HEARING.

Laura Hanson walked through the main points of the budget.

Revenue: The revenue here includes donations from two potential members that are anticipated, but not yet confirmed. The budget also includes about \$45,000 that would roll over from this year's budget.

Expenses: Benefits, payroll, and taxes make up the largest expenses. Public Outreach and Relations, printing, insurance, and mileage make up the next largest expenses.

Bottom line: This proposed budget includes a balance of nearly \$39,000 to provide some flexibility for future projects decisions.

Commissioner Stan Porter asked if the technical committee would have any costs. Mr. Richard Bay asked if the Utah Lake Commission has budget for their Technical Committee. Ms. Hanson noted these account numbers and are based on the Utah Lake Commission budget template, and that she did not think so.

Mr. Karl Hendrickson noted that there is no fiscal procedures requirement for Interlocal Cooperations. His recommendation was that we follow the State Auditor's recommendations for special districts. The Commission should adopt a budget by end of the fiscal year, publish notice and have a public hearing, but that a special meeting is not needed.

Mr. Mark Bedel noted that the contribution from previous year's budget should probably be identified as the beginning balance rather than revenue. Mr. Ken Leetham noted it can actually be listed either way, but that approach may be more accurate.

Ms. Hilary Arens suggested that the printing costs be increased a bit to cover technical committee printing needs.

Mr. Mark Bedel asked if future amendments are restricted. Mr. Karl Hendrickson noted that as long as public notice is provided, a simple amendment could be made. He did note that moving between a General and an Enterprise fund may get more complicated.

Motion – Commissioner Stan Porter made a motion to approve the tentative budget and to set the date for the public hearing on June 16th at 9:00 am.

Second – Commissioner Richard Bay

Discussion - none

Vote – Unanimous in favor

ITEM 8H – CONSIDER REQUEST FROM THE CENTER FOR DOCUMENTARY ARTS

Ms. Laura Hanson circulated a document produced by the Center for Documentary Arts. She noted that they have been generous in letting the Commission use some text from their exhibit on the Commission website, and have asked the Commission to help them find a donor to print an additional 500 copies of this document. They would like to see it in the hands of every elected official along the river as well as in schools and libraries. The cost of the books is about \$10 a piece, so that would mean looking for a \$5,000 donation. As education and outreach is a part of the Blueprint, and it is a beautiful document that has already been produced.

The document would be accompanied by a cover letter with the Jordan River Commission logo and a donor logo. It was suggested that this may be a possible use of the golf tournament funds from Chevron.

Motion – Commissioner David Wilde made a motion that we actively seek a donor to help print these documents.

Second – Commissioner Richard Bay

Discussion - none

Commissioner McCandless noted that he would be interested in purchasing a few copies of the document himself.

Commissioner Porter noted that if we are unsuccessful in finding a donor that we might just asked each city to purchase a few copies.

Vote – Unanimous in favor

Commissioner Chris McCandless adjourned the formal meeting.

BUSINESS ITEMS

CONFIRMATION OF NEXT MEETING:

June 16, 2011, 9:00 am, location TBD – potentially Salt Lake City

ACTION ITEMS:

1. Executive Director to follow up on Commission insurance, with guidance from Karl Hendrickson.
2. Executive Director to poll Commission re: new standing meeting time.
3. Executive Director to contact ex-officio members and ask them to come to the next meeting to give an introduction.
4. Executive Director to follow up with West Valley City regarding contract employment for purposes of payroll and benefits.
5. Executive Director to research the possibility of creating special assessment districts along the river to help fund projects or maintenance.
6. Executive Director to attend meeting with JVVCD and West Jordan re: 9000 South.
7. Executive Director to research budget amendment differences for general and enterprise funds.
8. Karl Hendrickson to draft GRAMA policy for Commission review.